

FOSTER SCHOOL OF BUSINESS

UNIVERSITY *of* WASHINGTON

Executive MBA

How to Apply for Admission

Thank you for your interest in the UW Foster Executive MBA program. This information provides information to file an admission application. Please read the instructions carefully.

Graduate School Online Application System

The Foster EMBA program uses the University of Washington Graduate School's online admission application system. You can access and complete the application directly through the Graduate School website at:

<https://grad.uw.edu/prospective-students/how-to-apply/apply-now/>.

First-time users will need to create an applicant profile. Step-by-step instructions are provided within the system. While you may apply to more than one UW graduate program, please note that each program requires a separate application and application fee.

The system will guide you through each section of the application, and you may save your progress at any time before submitting the final version.

What do I provide in the Online Application?

There are two sets of action steps to complete an online admission application to the EMBA program. The Graduate School requires the following steps:

- 1) Select your application type (select **Graduate**)
- 2) Select a graduate program (select **Business Administration – Foster School of Business - Executive MBA**)
- 3) Indicate the quarter and year you wish to enter (e.g. – **Autumn 2026**)
- 4) Select area of interest (Weekly Cohort)
- 5) Select ultimate degree for this program (**Master's**)
- 6) Review requirements and deadlines
- 7) Report prior college attendance
- 8) Upload copies of unofficial transcripts
- 9) Report English proficiency scores (if undergraduate degree earned outside U.S.)
- 10) Review checklist of application materials
- 11) Print application (if desired for your records)

- 12) Pay the \$90 non-refundable UW Graduate School application processing fee and submit completed application

In addition to the action steps required by the UW Graduate School, you must complete the following steps in the online admission application:

- 1) Upload personal statement (Word, RTF or PDF upload only)
- 2) Upload current résumé or CV (Word, RTF or PDF upload only)
- 3) Select two (2) designated recommenders
- 4) Identify current employer
- 5) Complete current/most recent employment information
- 6) Agree to the *Foster School Statement of Integrity*

*** Cohort Selection**

The **Weekly Cohort** students attend in-person classes one full day per week, usually on Fridays or Saturdays, with occasional back-to-back sessions.

Transcripts

Visit your university's website. Using the search bar, search for "transcript request" and results should yield the specific webpage where you can request unofficial copies.

Application Deadlines

Admission application processing is completed in "rounds" with the following deadlines:

Round 1 – December 1

Round 2 – February 1

Round 3 – April 1

The following applicant groups are encouraged to apply to either Round 1 or Round 2 for fullest consideration:

- 1) No earned bachelor's degree.
- 2) Fewer than 10 years of full-time professional work experience.
- 3) Earned degrees from outside the U.S.
- 4) Grade point average (GPA) below the UW Graduate School requirement (below 3.0/4.0 scale).

Supplemental Information

Reapplying

If you were previously admitted and did not receive an approved admission deferral, you must begin the application again including submission of required online application information.

English Proficiency

Every applicant *whose native language is not English* must demonstrate English language proficiency.

<https://grad.uw.edu/policies/3-2-graduate-school-english-language-proficiency-requirements/>

Admission Interviews

Following the initial application review, applicants may be invited to participate in an admission interview. During the interview, candidates are asked a series of questions designed to explore their professional experience, MBA goals, potential contributions to the EMBA program, expected benefits, and ability to collaborate effectively within a learning team.

Interviews are conducted either virtually or in person by the Executive Director and/or the Director of Admissions.

Please note: Not all applicants will be invited to interview.

EMBA Mailing Address

Executive MBA Program
Foster School of Business
UW Mailbox 353220
Seattle, WA 98195-3220

Questions or Problems

For questions about the application/admission process, please send inquiries to emba@uw.edu