

COPENHAGEN BUSINESS SCHOOL EXCHANGE FACT SHEET

2025–2026





Copenhagen Business School (CBS) is Denmark's largest educational and research institution within business administration and economics in a wide sense.

CBS has around 20,000 full-time and part-time business students. CBS holds the prestigious “triple-crown” accreditation: AACSB, EQUIS and AMBA. Furthermore, CBS is a member of the CEMS alliance and PIM network. The university is committed to providing business-related education programmes and continuing education for the public and, in particular, the private sector. Programmes are based on a strong and internationally renowned research base which CBS works consistently to strengthen. CBS has a Center of Excellence, funded by the Danish National Research Foundation, and has received five European Research Council Grants. CBS is committed to communicating knowledge and new ideas to tomorrow's business leaders and society in general. Its main contribution in this field is research and research-based education, and investment in research and high academic standards is therefore crucial to CBS' contribution to society.

Campus

CBS has an urban campus in Frederiksberg, an integrated part of Copenhagen. The four Metro stops on campus makes for easy access to downtown Copenhagen as well as the airport. Our contemporary campus buildings offer state-of-the-art student facilities. CBS has taken significant steps to operationalize sustainability in research and teaching. Campus Services is working toward the UN Sustainable Development Goals (SDGs).

USEFUL LINKS

Copenhagen Business School
cbs.dk/en

Information for Exchange Students
cbs.dk/exchange

CBS Summer University
cbs.dk/summer

[CBS Campus Video](#)

Housing
cbs.dk/housing

Each year, approximately 1,200 exchange students from our partners around the world, as well as freemovers from non-partner universities, find their way to CBS. Exchange students can choose to attend either the autumn semester, the spring semester, or a full academic year.

Courses

All courses available for exchange students are part of the regular course offerings of the English CBS programmes. Swedish and Norwegian speaking students can take courses taught in Danish by special request.

The autumn semester courses are published in mid-March and the spring semester courses are published in mid-September.

> Undergraduate courses (Bachelor level):
cbs.dk/undergrad

> Graduate courses (Master level), including CEMS/ Double Degree: cbs.dk/grad

By Danish regulations, exchange students are required to take 30 ECTS credits. As most courses are 7.5 ECTS, a student will typically take 4 courses per semester. 30 ECTS credits correspond to 825 Student Work Hours.

Danish language courses

During the semester, a credit-bearing Danish language course is offered. Students can take the Danish course on top of their 30 ECTS or as part of the 30 ECTS.

A [Danish crash course](#) is offered the week prior to the Introduction Week.

Nomination procedure

All exchange students must be formally nominated by their home university. The home school must complete a CBS nomination form and e-mail this to CBS Inbound Managers at inboundexchange@cbs.dk.

English language requirements

Please see our [English Proficiency FAQ](#).

AUTUMN SEMESTER 2025

August - January

Danish Crash Course

18 - 22 August 2025

Earliest housing arrival date

15 August 2025

Latest arrival date

25 August 2025

Mandatory introduction programme

26 August - 29 August 2025

Autumn semester start

1 September 2025

Exams

December 2025/ January 2026

Many exams will be scheduled before Christmas, but some exams are held in January.

Autumn semester ends

December 2025/ January 2026

Exam dates vary so students should not book their return tickets until exact exam dates are published.

[Dates and deadlines](#)

[Period of attendance - what to expect](#)

SPRING SEMESTER 2026

January - June

Danish Crash Course:

19 - 23 January 2026

Earliest housing arrival date:

approx mid-January 2026

Latest arrival date:

26 January 2026

Mandatory introduction programme:

27 - 30 January 2026

Spring semester start:

1 February 2026

Exams:

May/June 2026

Spring semester ends:

30 June 2026

Exam dates vary so students should not book their return tickets until exact exam dates are published

[Dates and deadlines](#)

[Period of attendance - what to expect](#)

SEMESTER EXCHANGE

Application procedure

Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply. The following documents must be submitted as PDF files via the online registration flow:

- > Updated university transcript in English
- > Proof of English proficiency
- > Resume/CV in English
- > Copy of passport (photo page only)

Residence permit requirements

- > From the Nordic countries: No residence permit is required if staying less than six months.
- > From EU and EEA countries: A residence certificate is required to stay in Denmark for more than three months. This is applied for in Denmark upon arrival.
- > Other nationalities: Must have their residence permit secured before leaving their home country unless their citizenship allows them to travel visa-free to Denmark, in which case they may apply for the permit after arrival. CBS will e-mail the application form to the student. For information on how to apply, please see newtodenmark.dk.

Student services and facilities

Please see our [guide for international students](#) for information about:

- > Introduction week
- > Buddy programme (with pick-up from trains station/airport) and exchange social programme with many social and cultural activities
- > Student facilities
- > Living expenses
- > Accessibility and special needs

Housing

There is a limited amount of housing for incoming exchange students. The CBS Housing Department has access to a number of privately owned dorms.

Housing application is made via a link sent by e-mail to all registered exchange students. Precise dates will be announced online at cbs.dk/housing.

In the autumn semester only, the CBS Housing Department facilitates a private housing option as a supplement to dorm accommodation. Private housing is only available in the autumn



DEADLINES

Nomination from university:

Autumn/full year: 15 April 2025

Spring: 15 October 2025

Exchange application:

Autumn/full year: late April 2025

Spring: late October 2025

Course selection:

Autumn/full year: late April 2025

Spring: late October 2025

Accommodation application:

Autumn semester: late May 2025

Spring semester: mid-November 2025

The CBS Summer University is research-based and designed to meet the lifelong learning and leadership development needs of the students. Every year, around 2,300 students representing more than 60 different nationalities join us for 2, 3 or 6 intensive weeks. It is an international summer experience!

Courses

CBS Summer offers approximately 50 English taught courses carried out by international and local faculty members. Two, three or five weeks of intense studying are followed by an exam. Students can take up to two 7.5 ECTS courses (15 ECTS in total). This is equal to half a semester's full course load at CBS. At CBS Summer there are two exam formats: home project

assignment written in parallel with the course, and 4 hour written sit-in exam. More information on the CBS Summer course offer is found under CBS Summer University - [Courses and Exams](#).

Nomination procedure

All exchange students must be formally nominated by their home university. The home coordinator must fill out a CBS nomination form and e-mail this to the CBS Coordinator at summer@cbs.dk by the deadline.

Application procedure

Nominated exchange students will receive an e-mail from CBS with further instructions on how to apply. The following documents must be submitted as PDF files via the online registration flow:

- > Updated university transcript
- > Copy of passport (photo page only)

*** Students nominated to CBS Summer 2025 are counted into the exchange balance for the academic year 2024/2025 ***



SUMMER UNIVERSITY 2025

June - August

Deadlines

*Nomination deadline: 20 February 2025
Online application and course selection:
28 January 2025 at 12:00 / noon –
3 April 2025 at 23:59 (CET).*

Welcome dates

*Arrival day: 20 June 2025
Welcome meet-up: 21 June 2025
Introduction sessions: 23 June 2025*

COURSE DATES

*2-week courses (2.5 ECTS): 23 June - 4 July 2025
3-week courses (7.5 ECTS): 23 June - 11 July 2025
6-week courses (7.5-15 ECTS): 23 June – 1 August 2025*

EXAM PERIOD

*Home assignments written in parallel with the course: TBA
4 hour written sit-in exam: TBA*

CBS INTERNATIONAL OFFICE

Address

Finsensvej 6D, 1st floor
DK-2000 Frederiksberg

Phone

+45 3815 3006 (Reception)

Email

rec.intoff@cbs.dk

Erasmus code

DK KOBENHA05

Pic code

998706666

MANAGEMENT

Mr. Wilbert van der Meer

Director of International Programmes
wm.stu@cbs.dk
Phone: +45 2174 6905

OUTBOUND & CONTRACT MANAGEMENT

Mr. Scott Lewis

Deputy Director & Team Leader
scl.stu@cbs.dk
Ireland, United Kingdom and USA

Ms. Mette Kloch

Senior Advisor
mekl.stu@cbs.dk
*Australia, Canada, Czech Republic,
Estonia, Hungary, Lithuania, New
Zealand, Poland;*
structured exchange programmes & EMT

Mr. Anders Folkmann

International Programme Manager
af.stu@cbs.dk
*China, Hong Kong, Indonesia, Malaysia,
Singapore, Taiwan, Latin America and
Spain*

Ms. Louise Hoff Byrnak

International Programme Manager
lhb.stu@cbs.dk
*Austria, Germany, India, Japan, South
Korea, Switzerland and Thailand*

Mr. Jesper Høegh Bøgstrup

Erasmus+ Coordinator &
International Programme Manager
jhm.stu@cbs.dk
*Belgium, Egypt, France, Greece, Israel,
Italy, Morocco, the Netherlands,
Portugal, South Africa and Turkey*

Ms. Pia Jakobsen

Erasmus Assistant
erasmus.intoff@cbs.dk

Ms. Catherine Layolle

International Programme Manager
clbu.stu@cbs.dk
Finland, Iceland, Norway and Sweden;
Aurora network, short term programmes

DOUBLE DEGREE & CEMS

Ms. Rene Barseghian

Programme & Corporate
Relations Manager
cems@cbs.dk or doubledegree@cbs.dk

Ms. Wafa El Moumi Nielsen

International Programme Manager
cems@cbs.dk or doubledegree@cbs.dk

INBOUND & HOUSING

Ms. Anette Hove Cox

Team Leader & International
Programme Manager
inboundexchange@cbs.dk
Academic Advisor - undergraduate

Ms. Pia Roennow Torp

International Programme Manager
inboundexchange@cbs.dk
*Academic Advisor - structured exchange
programmes & undergraduate*

Ms. Edita Arlauskaitė

International Programme Manager
inboundexchange@cbs.dk
Academic Advisor - graduate

HOUSING sub-unit

Ms. Dorte Brix

Housing Coordinator
housing.intoff@cbs.dk

Ms. Berit Ballebye Okholm

Housing Coordinator
housing.intoff@cbs.dk

CBS SUMMER UNIVERSITY

Assoc. Prof. Martin Jes Iversen

Academic Director
mji.si@cbs.dk
Academic Summer University questions

Mr. Casper Lindblad Andresen

International Programme Manager
summer@cbs.dk
*Administrative CBS Summer University
questions & partner university contact*

General Inquiries

*General inquiries, nominations and
application questions to:*
summer@cbs.dk