APPLICATION WORKSHOP

Master of Supply Chain Management

Natalie Meyer
Associate Director, Admissions & Marketing
Agenda

• Application deadline and process
• Application components
  • Submitted Materials
  • Supplemental Materials
  • Recommendations
  • Official Tests
  • English Language Proficiency
• Admission decision and next steps
APPLICATION DEADLINES
MSCM ADMISSIONS

Deadlines:

Priority: November 14, 2023
Round 1: December 5, 2023
Round 2: January 9, 2024

Decisions sent approximately 6 weeks after each deadline

You have 2 weeks to accept or decline

$2000 non-refundable deposit to confirm your spot

Apply early!
ADMISSIONS TIMELINE

Welcome Week
June 10th

Classes Begin
June 18th

Application Review

Decision (6 weeks)

Accept Offer (2 weeks)
THE APPLICATION COMPONENTS
### Application Components

- Applicant Profile
- 1 Essay
- Resume
- Unofficial Transcripts
- GPA
- GMAT or GRE Score
- English Language Proficiency
- Employment Information
- 2 Recommendations
- Video Interview

Note: International applicants requesting a student visa must provide statement of financial ability.
Attention! TWO application systems

New Applicants
For admission to programs beginning in Autumn 2023, Winter 2024, Spring 2024, and Summer 2024
New applicants should create a profile in the application system.

Create a profile

For admission to programs beginning in Autumn 2024 and beyond
Please use our new admissions system to start your application.

Go to the new application system

Returning Applicants
For admission to programs beginning in Autumn 2023, Winter 2024, Spring 2024, and Summer 2024

Log into your account

For admission to programs beginning in Autumn 2024 and beyond
Please use our new admissions system to log into your application.

Go to the new application system

https://grad.uw.edu/prospective-students/how-to-apply/apply-now/
Create Online Applicant Profile

https://webapps.grad.uw.edu/applForAdmiss/login.aspx
One Essay

Tell us about your supply chain management education and/or experience. Explain why you want to pursue a graduate degree in Supply Chain Management

(maximum of 250 words)

TIPS:
• Tell us a story, but be clear and concise (only 250 words)
• Make sure you answer the question being asked!
• Proofread and have a friend review it too
Your Resume

EXPERIENCE

**Company Name 1**, City, ST / Country  
2010 - Present

*Complete summary* of education & professional work history

**Job Title, Division or Subsidiary if applicable**

A line describing company's business, to help resume reviewer contextualize work experience

- Each bullet should describe results and achievements. Quantify how well you did the job. Can use multiple phrases. Each bullet should be 1-3 lines long. Group responsibilities and activities logically to the reader.
- List bullets in the order starting with one that broadly describes your job, moving to more specific points.
- Proceed with additional bullets that drill down to key achievements, describing the activities with action verbs, avoiding passive tense (is, are, there is, were accomplished). Try to include numbers to quantify your achievement.

**Company Name 2**, City, ST / Country  
2002 - 2010

*A line describing company’s business, to help resume reviewer contextualize work experience*

**Job Title 1, Division or Subsidiary if applicable (2007 - 2010)**

Brief overview of job responsibilities. One or two lines at most.

- Apply same principles for developing bullets as mentioned above.

**Job Title 2, Division 2 (2002 - 2007)**

Brief overview of job responsibilities. One or two lines at most.

- Apply same principles for developing bullets as mentioned above.
Unofficial Transcripts

**Requirement:** equivalent of a four-year U.S. bachelor’s degree from a regionally accredited college or university.

- Unofficial transcripts (PDF) uploaded directly into online application
- Transcript must be in English
- For all degrees earned
- Official copies sent to UW Graduate School after offer of admission
GPA

Minimum 3.0 GPA in the last 60 semester/90 quarter credits.

• Studies outside of the U.S. will need to be converted to a 4.0 scale, and transcripts must be translated to English.
  • https://www.scholaro.com/gpa-calculator/

• When uploading transcript, input your cumulative GPA

• When self-reporting your GPA, input your GPA based on the last 60 semester/90 quarter credits
ADDITIONAL MATERIALS
Application Components

- Applicant Profile
- 1 Essay
- Resume
- Unofficial Transcripts
- GPA
- GMAT or GRE Score
- English Language Proficiency
- Employment Information
- 2 Recommendations
- Video Interview

Note: International applicants requesting a student visa must provide statement of financial ability.
SUPPLEMENTAL QUESTIONS AND MATERIALS
Additional Employment Information

Used for application review and reporting purposes.

Current employment information (or most recent)
• Job Title
• Employer
• Industry
• Job Function
Video Interview

All applicants must complete the video interview.

Sent within 2 business days of completing the application – check junk folder for an email from Kira Talent

It will take about 15-20 minutes to complete.

Example topics:
• Why MSCM
• Exposure to supply chain topics
• Working in teams
• Analytical and critical thinking
• Professional successes & failures
• Career goals
Two Recommendations

Designate Recommendations

You can designate recommendations before and after you have submitted your online application - up until the program deadline.

Please designate the people you intend to use for your required recommendations. Business Administration – Foster School of Business – M of Supply Chain Management requires 2 recommendations. When you designate a recommendation, the person you have designated is immediately sent an email to submit a recommendation on your behalf. Please do not designate until you are ready to have the recommender contacted.

If, after designating a recommendation, you learn that the recommender will not submit a recommendation, you may remove the recommendation by selecting the "withdraw" link in the action column of the table below. You cannot withdraw a recommendation once the recommender has submitted it. Your recommenders can submit letters of recommendation after you have submitted your online application.

All recommendations listed below are reviewed equally and are NOT enumerated in order of priority.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Organization</th>
<th>Status</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hannah</td>
<td>van</td>
<td>Amen</td>
<td>activated 8/17/2023 2:19:25 PM</td>
<td>Withdraw</td>
</tr>
<tr>
<td>Natalie</td>
<td>Mayer</td>
<td>UW Foster</td>
<td>received 8/17/2023 2:22:28 PM</td>
<td></td>
</tr>
<tr>
<td>Ian</td>
<td>Brumbaugh</td>
<td>UW Foster</td>
<td>withdrawn 8/17/2023 2:19:03 PM</td>
<td></td>
</tr>
</tbody>
</table>

You cannot designate any more recommendations - already at maximum for the program
### Entering Recommender’s Information

#### Information About The Recommender
1. First Name: (max 25 characters)
2. Last Name: (max 25 characters)
3. Organization/Institution: (max 50 characters)
4. Title: (max 50 characters)
5. Email Address: (Please make sure this is a working, active email)
6. Confirm Email Address: (max 100 characters)
7. Mailing Address (optional - max 200 characters):
8. Phone Number: (max 25 characters)

#### Information About This Recommendation
9. Should the system send this recommender an email?:
   - Yes, the system should send an email.
   - No, I will notify the recommender to send via postal mail because the program to which I am applying has agreed to accept it via postal mail.
10. Applicants cannot review recommendations. However, under the provisions of Public Law 93-380, the Family Education Rights and Privacy Act of 1974, and under University guidelines pursuant to that Act, students (defined as persons who have been officially admitted and registered at the University of Washington) have the right to review recommendations made on their behalf if the students retain this right at the time the recommendations are solicited.
   - I waive the right to review my recommendations
   - I retain my right to review my recommendations and I understand that my recommenders will be informed of my decision and may refuse to submit the recommendations.

By clicking on the buttons below, you are acknowledging that submission of fraudulent recommendations will result in denial of your application or dismissal from the University. The recommendation process is routinely audited and recommenders are contacted for additional information.

[Back] [Save & Continue]
The Recommender’s Experience

Recommendation for Graduate Admission

Applicant Name: Natalie Meyer
Applying To: Business Administration - Foster School of Business - M of Supply Chain Management
For Graduate Study Beginning: Summer Quarter, 2024
Application Deadline: January 9
Recommendation Waiver: Applicant has waived the right to review recommendations.

Welcome Natalie Meyer,
An applicant for the Business Administration - Foster School of Business - M of Supply Chain Management program, Natalie Meyer, has requested a recommendation.

Recommendee Information

Decline Recommendation

Recommender First Name: Natalie
Recommender Last Name: Meyer
Institution/Organization: University of Washington
Title: Associate Director
Mailing Address:
Telephone Number:
Email Address:

Continue
Changes in this section will not be saved until you complete the final step (Review and Submit).
The Recommender’s Experience
The Recommender’s Experience

Recommendation for Graduate Admission

Applicant Name: Natalie Meyer
Applying To: Business Administration - Foster School of Business - M of Supply Chain Management
For Graduate Study Beginning: Summer Quarter, 2024
Application Deadline: January 9
Recommendation Waiver: Applicant has waived the right to review recommendations.

Welcome Natalie Meyer,

An applicant for the Business Administration - Foster School of Business - M of Supply Chain Management program, Natalie Meyer, has requested a recommendation.

Assessment

Please choose a method for submitting the assessment
- Enter assessment letter in textbox
- Upload assessment letter in Word, PDF, or RTF format
- Send assessment letter by postal mail

Continue

Changes in this section will not be saved until you complete the final step (Review and Submit).
OFFICIAL TESTS
Official Test Scores: GMAT or GRE

For the 2024 cohort, submitting GMAT and GRE scores is optional.

No preference for either the GMAT or GRE

We’ll take the highest total score if you’ve taken it more than once

1. Enter score breakdown in the Self-Reported Test Score section on the application

2. Send official scores:
   • GMAT: University of Washington – Seattle, Michael G. Foster School of Business, Master of Supply Chain Management (school code: 459-75-78)
   • GRE: University of Washington (school code: 4854)
Test Optional: GMAT or GRE

For a candidate to be competitive without a test score, they must demonstrate quantitative and program readiness by meeting *at least two* of the following criteria:

- Strong quantitative or analytical ability demonstrated throughout educational records, with a cumulative GPA at or above 3.3 on a 4.0 scale, and similar grades in quantitative courses.
- An undergraduate, masters, or advanced degree in STEM (i.e., science, technology, engineering, statistics, economics, finance, information systems, mathematics) with strong academic performance
- At least **four** 300-to-600-level (or U.S. equivalent) quantitative or analytical courses.
- Two or more years of progressively responsible professional work experience which clearly demonstrate deep quantitative or analytical aptitude.

These criteria will be considered in holistic review along with other elements of the application in the context of the competitiveness of the overall applicant pool.
# Admissions Exam – GMAT or GRE

<table>
<thead>
<tr>
<th>Why Take It</th>
<th>GRE</th>
<th>GMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>The test is required for admission to most graduate schools and a growing number of business schools.</td>
<td>The test is required for admission to most business schools.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Test Structure</th>
<th>GRE</th>
<th>GMAT</th>
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<tbody>
<tr>
<td>The GRE consists of a 60-minute Analytical Writing section - with two essays at 30 minutes each. There are two 30-minute Verbal Reasoning sections. There are two 35-minute Quantitative Reasoning sections. There's also a 30-35 minute experimental section that can be either math or verbal.</td>
<td>The GMAT consists of a 30-minute Analytical Writing section with one essay, a 30-minute Integrated Reasoning section, a 62-minute Quantitative section and a 65-minute Verbal section.</td>
<td></td>
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<table>
<thead>
<tr>
<th>Test Format</th>
<th>GRE</th>
<th>GMAT</th>
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<tbody>
<tr>
<td>Offered as a computer adaptive by section exam. Paper version only offered in areas of the world where computer-delivered testing is not available.</td>
<td>The GMAT is a computer-adaptive test.</td>
<td></td>
</tr>
</tbody>
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<thead>
<tr>
<th>How It’s Scored</th>
<th>GRE</th>
<th>GMAT</th>
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<tbody>
<tr>
<td>Verbal and Quantitative scores from 130 to 170 in 1-point increments.</td>
<td>The overall, or composite, GMAT score ranges from 200 to 800 in 10-point increments.</td>
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<tr>
<th>Cost</th>
<th>GRE</th>
<th>GMAT</th>
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<tbody>
<tr>
<td>$205</td>
<td>$250</td>
<td></td>
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</table>

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<tr>
<th>Testing Time</th>
<th>GRE</th>
<th>GMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.75 hours (Computer) -- 3.5 hours (Paper)</td>
<td>3.5 hours</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>How Long Are Scores Valid For?</th>
<th>GRE</th>
<th>GMAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 years</td>
<td>5 years</td>
<td></td>
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</tbody>
</table>
GMAT or GRE: Sending Official Scores

- Check your Application Status Page to ensure Official Scores are received.
- Your application cannot be reviewed until official scores have been received.

<table>
<thead>
<tr>
<th>Test</th>
<th>Date Taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRE V</td>
<td></td>
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<tr>
<td>GRE Q</td>
<td></td>
</tr>
<tr>
<td>GREW</td>
<td></td>
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<tr>
<td>TOEFLW</td>
<td></td>
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<td>TOEFLR</td>
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<td>TOEFLI</td>
<td></td>
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<tr>
<td>TOEFLS</td>
<td></td>
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<tr>
<td>TOEFLL</td>
<td></td>
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</tbody>
</table>
If your native language is not English, you are required to demonstrate English language proficiency.

- A bachelor’s, master’s, or doctoral degree from an accredited US institution.

- A bachelor’s, master’s, or doctoral degree from accredited institution in a specified country on Memo 8

- Official documentation from undergraduate degree-granting institution verifying that all instruction was in English

- Complete an English Language Proficiency Exam & send official score report
English Language Proficiency

• A bachelor’s, master’s, or doctoral degree from an accredited US institution.

• A bachelor’s, master’s, or doctoral degree from accredited institution in an English-Speaking Country
  • Australia, Bahamas, Canada, Ireland, Jamaica, New Zealand, Singapore, Trinidad and Tobago, or United Kingdom
English Language Proficiency

• Official documentation from undergraduate degree-granting institution verifying that all instruction was in English

  • Select this option and after you submit your application, you will be able to upload official documentation

  • Attach documentation to PDF transcript
Complete an English Language Proficiency Exam & send official score report

- From ETS/TOEFL: (school code: 4854)
- Academic IELTS: electronically via the IELTS system (E-TRF), using the UW’s organization ID 365
- From Duolingo (for summer 2023 only)
- At-Home tests accepted

<table>
<thead>
<tr>
<th></th>
<th>TOEFL iBT</th>
<th>TOEFL MyBest</th>
<th>Duolingo</th>
<th>Academic IELTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Required Score (ELP Not Satisfied)</td>
<td>80</td>
<td>80</td>
<td>105</td>
<td>6.5</td>
</tr>
<tr>
<td>Recommended Score (ELP Satisfied)</td>
<td>92 or higher</td>
<td>92 or higher</td>
<td>120 or higher</td>
<td>7.0 or higher</td>
</tr>
</tbody>
</table>
NEXT STEPS
Next Steps

Decisions conveyed:
Priority – Late December (within 6 weeks of November 14th deadline)
Round 1 – Mid-January (within 6 weeks of December 5th deadline)
Round 2 – Late February (within 6 weeks of January 9th deadline)

If offered admission:
• Accept/ Decline Offer ($2000 non-refundable acceptance deposit)
• Send official transcripts, proof of immunization, etc. Request I-20
• Complete pre-program To-Do List
• Admitted student virtual events
• Prepare for orientation and first day of class!
Take-Aways

• Priority Deadline: **Nov 14**\textsuperscript{th}
• Round 1 App Deadline: **Dec. 6**\textsuperscript{th}
• Round 2 App Deadline: **Jan 10**\textsuperscript{th}
• Decisions sent **within 6 weeks**
• **2 weeks** to accept/decline offer
• Take exams no later than **2 weeks BEFORE the deadline**
• We must **RECEIVE** all app materials by the deadline
THANK YOU