## UNDERGRADUATE EXCHANGE PROGRAM 2019-2020 FACTSHEET

### MAIN CONTACT for Business school level exchange partners

| Agreements & Exchange Inbound & Outbound (contact point for exchange spot discussion) | Ms. Janet So  
Manager, International Relations  
Yonsei School of Business  
so@yonsei.ac.kr  
Tel: +82-2-2123-6253 |
|---|---|
| Academic Matters | Ms. Soo Youn Kim  
Undergraduate Program, Yonsei School of Business  
ksy8923@yonsei.ac.kr  
Tel: +82-2-2123-5453 |
| Mailing Address | Room 406, Building 212  
International Relations  
School of Business, Yonsei University  
50 Yonsei-ro, Seodaemun-gu  
Seoul 03722 Republic of Korea |

### ADDITIONAL CONTACT INFORMATION

The Office of International Affairs of Yonsei University and the SK Global House can be contacted for large-scale orientations and housing, respectively.

| Coordinator (Inbound & Outbound) | Office of International Affairs  
sap@yonsei.ac.kr  
Tel: +82-2-2123-4704 |
|---|---|
| Ms. Narai Ahn  
Asia, Oceania |  |
| Coordinator (Inbound & Outbound) | Office of International Affairs  
abroad@yonsei.ac.kr  
Tel: +82-2-2123-4703 |
| Ms. Bang-Wool Yim  
USA, Canada, Europe, ISEP, USAC |  |
| Coordinator (Inbound & Outbound) | Office of International Affairs  
ysoia@yonsei.ac.kr  
Tel: +82-2-2123-3983 |
| Ms. SuhHye Lee  
Europe, ISEP, USAC |  |
| Academic Coordinator | Office of International Affairs  
study@yonsei.ca.kr  
Tel: +82-2-2123-6493 |
| Mr. Hunggu Cho  
Orientation, Course Registration, Transcript, other academic issue |  |
| Housing contact | SK Global House  
skghouse@yonsei.ac.kr  
Tel: +82-2-2123-7481  
Fax: +82-2-2123-8259 |
<table>
<thead>
<tr>
<th><strong>APPLICATION</strong></th>
</tr>
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<tbody>
<tr>
<td><strong>Semester Fulfillment Requirement</strong></td>
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<tr>
<td><strong>GPA Requirement</strong></td>
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</table>
| **Language Requirements** | **Courses in English**: Minimum CBT 213, IBT 79, PBT 550, IELTS 6, or Sufficient Proof of Equivalent English Proficiency. *Note: English native speakers/English degree program students are exempted from submitting the official score certificate as a part of application material.*  
**Courses in Korean**: Official Korean language proficiency proof (KLPT level 4 or assessment/evaluation by a professor/lecturer) |
| **Procedure** | 1. Official online nomination made by home institution’s exchange advisor.  
*Guidance on online nomination will be emailed to our partners in August and February. 
For questions: email at so@yonsei.ac.kr  
2. Once nominated, each student’s account will be created automatically and an auto-email will be sent to the student, notifying that he/she may now log into our system.  
3. After submitting the online application form, supporting documents must be mailed to Yonsei University in hard-copies. |
| **Supporting Documents** | **To be uploaded online (No hard-copy needed)**  
1. Official Transcript(s)  
2. Official Proof of language Proficiency  
3. Photocopy of the ID page of passport  
4. Study Plan  
5. Proof of medical insurance  
(can be submitted after admission confirmation)  
6. Photo (for student ID card) |
| **Application Deadline** | **Spring (March) admission**: Last weekday of October  
**Fall (September) admission**: Last weekday of April |
| **Admission Confirmation** | **Spring (March) admission**: by December  
**Fall (September) admission**: by June |
## ACADEMICS

### Academic Calendar

<table>
<thead>
<tr>
<th></th>
<th>Fall 2019 *</th>
<th>Spring 2020 *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expected Arrival Date</td>
<td>Aug 24</td>
<td>Feb 22</td>
</tr>
<tr>
<td>Orientation</td>
<td>Aug 26 (TBC)</td>
<td>Feb 24 (TBC)</td>
</tr>
<tr>
<td>Class Begin</td>
<td>Sept 2</td>
<td>Mar 2</td>
</tr>
<tr>
<td>Class End</td>
<td>Dec 20</td>
<td>Jun 19</td>
</tr>
<tr>
<td>Exam Period</td>
<td>Dec 9-20</td>
<td>Jun 8-19</td>
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</table>

*Dates are subject to change.

http://oia.yonsei.ac.kr/intstd/exCalendar.asp

### Course Load

Undergraduate: 9 to 18 credits in total
(for those taking Korean Language course: maximum 12 credits)

*Students must take at least 9 credits at the School of Business

### Available Courses/Faculties

Other than Business courses, the following areas offer courses open to exchange students:
- Korean Studies
- East Asian Studies
- Politics and Culture
- Science & Engineering
- Korean Language (KLI)

* Please be advised that course registration is on a first-come, first-served basis.
* The course list for each semester is not finalized until 2 months before each term begins; courses for Spring and Fall will be available in January and July respectively.

http://oia.yonsei.ac.kr/intstd/exCourse.asp
http://portal.yonsei.ac.kr

### Restricted Courses/Faculties

- Medicine / Dentistry / Nursing / Pharmacy
- Music
- Law
- MBA

### Grading & Academic Regulations

http://oia.yonsei.ac.kr/intstd/exRule.asp

### Transcript

- **Spring semester:** issued in July
- **Fall semester:** issued in January

http://oia.yonsei.ac.kr/intstd/exTrans.asp
## HOUSING & GENERAL INFORMATION

### On-campus Housing (SK Global House)

http://ih.yonsei.ac.kr/

*Please note that SK Global House is neither managed by the School of Business nor the Office of International Affairs of Yonsei University.*

<table>
<thead>
<tr>
<th></th>
<th>Single rooms: KRW 2,642,000</th>
<th>Double rooms: KRW 1,785,000</th>
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<tbody>
<tr>
<td><em>Above housing rates are for one semester (16 weeks &amp; 6 days).</em></td>
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<tr>
<td><em>All rooms have a private bathroom &amp; shower.</em></td>
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<tr>
<td><em>The rates are subject to change.</em></td>
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</tbody>
</table>

-Students interested in staying at on-campus housing are encouraged to make online application as soon as application is available. Please note that the provision of on-campus housing is not guaranteed due to limited spaces. Rooms will be served on a first-come, first-serve basis. For more information on our on-campus housing options see [http://ih.yonsei.ac.kr/](http://ih.yonsei.ac.kr/).

[Contact]

SK Global House: skghouse@yonsei.ac.kr
International House: ihouse@yonsei.ac.kr

**Application procedure:** [http://ih.yonsei.ac.kr/?code=0301](http://ih.yonsei.ac.kr/?code=0301)

### Medical Insurance

All students must have health insurance that covers the period of their stay in Korea. Yonsei University does not offer health insurance.

### Airport Pick-up


*The University does not offer airport pick-up service*

### Estimated Budget (per semester)

*Excluding tuition*

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (USD)</th>
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<tbody>
<tr>
<td>Housing (SK Global House double room)</td>
<td>1,700</td>
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<tr>
<td>Meals</td>
<td>2,000</td>
</tr>
<tr>
<td>Books &amp; Supplies</td>
<td>300</td>
</tr>
<tr>
<td>Transportation</td>
<td>400</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,400</strong></td>
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*Rate used: USD 1 = KRW 1,100
*Above costs are subject to change without notice.

### Visa (D-2)


*Exchange students must apply for Education(“D-2”) visa*

- Students must submit the following documents to a local Korean Embassy or Consulate. Additional documents may be required depending on your place of residence:
  1. Certificate of Admission (to be sent by Yonsei)
  2. Passport
  3. Visa application form* Exchange students must apply for a “D-2” student visa (Education visa).
  4. Bank statement; and more