

**Michael G. Foster School of Business, University of Washington  
Global Business Center Visiting Executive Program Application**

I am interested in (check one):  Management Track  Custom Track

Dates of Desired Attendance (MM/YYYY):

**Personal Information**

Please select one:  Dr  Mr  Ms

Full Name as shown on passport (first, middle, family names) Position Title

Department Company/Organization Name

Business Address

City Country Zip Code

Telephone Fax Email Address

Home Address

City Country Zip Code

Emergency Contact (Name, phone number, and email)

**Visa Information**

The following information is needed for the applicant and any family member(s) who will accompany the applicant.

Name (as it appears on the passport) Gender (M/F) Date of Birth (mm/dd/yy) City & Country of Birth Citizenship

- 1)
- 2)
- 3)
- 4)
- 5)

Has applicant previously been in the U.S.? If yes, when, where, and visa type. Include Social Security Number if applicable.

**Travel Abroad**

Please list your travel abroad, reason for travel, visa type if applicable, and dates.

**Information About Present Employment**

Industry with which your company/organization is associated

Name of parent firm if your company/organization is a subsidiary, division, or affiliate

Annual Sales (in U.S. dollars) Number of Employees

**Please submit the following materials:**

- 1) Your company's most recent annual report and/or marketing materials. If management track, also an organizational chart.
- 2) A description of your present position. Describe your major responsibilities and duties, and volume of assets you are responsible for.
- 3) A letter describing the purpose of your stay, expectations, goals for this program, dates of stay, tentative areas of business you wish to study, and your reasons for choosing the University of Washington.
- 4) A formal letter of financial support from sponsoring agency/company.
- 5) A copy of the photo page of your passport and that of any dependents.

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**Employment Record (or attach personal vita including education and work experience)**

List principal positions held in the last ten years:

Company	Location	Title	Dates

**Educational Record (or attach personal vita including education and work experience)**

Institution	From	To	Degree	Area of Study

**English Language Qualification**

English Language Test:	TOEFL	Score:	TOEIC	Score:
		Date:		Date:
Notes or comments:				

**Organizational Sponsorship and Agreement (must be filled out completely to process application)**

It is understood that if this applicant is accepted, the sponsoring organization will pay the full tuition for the program agreement and invoice from the Global Business Center (varies by program):

Sponsor's Name (Please Print)	Sponsor's Title
Sponsor's Signature	Date
Applicant's Signature	Date

**Billing Instructions**

If the applicant is accepted, to whom shall the invoice be sent?

Name	Title	Phone	Fax
Address (if different from your business address)			
City	Province	Country	Zip Code

**Mail or Scan and Email Application to:**

<b>Global Business Center</b>	<b>Attention: Josie Kraft</b>
<b>Michael G. Foster School of Business</b>	<b>Phone: 206.616.3806</b>
<b>Mackenzie Hall 137</b>	<b>Email: <a href="mailto:jgkraft@uw.edu">jgkraft@uw.edu</a></b>
<b>Box 353200</b>	<b>Website: <a href="http://www.foster.washington.edu/centers/gbc/Pages/vrep.aspx">http://www.foster.washington.edu/centers/gbc/Pages/vrep.aspx</a></b>
<b>Seattle, Washington 98195-3200 USA</b>	