INSTITUTION

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ACADEMIC CALENDAR 2019/20

Fall Semester 2019
Welcome week: 22 – 30 August
Lecture period: 2 September – 6 December
Exams: 7 – 20 December

Spring Semester 2020
Welcome week: 3 – 7 February
Lecture period: 10 February – 29 May
Easter holidays: 6 – 17 April
Exams: 30 May – 15 June

Exchange students are welcome to come for the fall and/or the spring semester. Please note that the housing situation in Mannheim is a lot more relaxed in the spring semester. Thus, if students have the option between fall and spring, we recommend students to come during the spring semester.
## Arrival and Services

**Arrival**
We request that students arrive at least one week before the start of lectures in order to enroll and attend the Welcome Week.

**Orientation**
Mandatory orientation sessions take place during the Welcome Week. There will be an orientation session held by the Central International Office (general orientation) and a welcome and information session held by the Business School.

**Buddy Program**
Exchange students can opt to be matched with a Mannheim student (organized by our student initiative VISUM).

**Services**
Exchange students can access the same facilities as regular degree-seeking students, such as libraries, computer centers, sports facilities and cafeterias.

## Courses

**Information on courses**
The University’s course catalogue for exchange students can be found here: [https://www.uni-mannheim.de/en/academics/coming-to-mannheim/exchange-students/courses/course-catalog/](https://www.uni-mannheim.de/en/academics/coming-to-mannheim/exchange-students/courses/course-catalog/). Business exchange students may also take courses offered by the other schools (restrictions might apply), but are required to take the majority of their courses at the Business School.

**Course selection**
As a general rule, Bachelor/undergraduate students must take Bachelor level courses. Only Master/graduate students and Bachelor students who are in their 4th year of studies may take Master level courses from our M.Sc. program (Mannheim Master in Management).

**Course load**
There is no official limit, but we recommend not taking more than the equivalent of 30 ECTS (credit points) per semester (full semester work load).

**Course registration**
Course registration varies, but if, by when and how students need to register will be stated clearly in the course description.

**Language**
At the Business School, the majority of our courses are taught in English. Some courses are taught in German.

**German language courses**
Four-week intensive German language courses are offered in January and in August (special rates for exchange students). The German language courses offered during the semester are free apart from a registration fee of EUR 15 per course. Each exchange student can take up to 3 courses per semester. There is an online registration before/at the beginning of lectures.