

MBA Program
Request for Curricular Practical Training (CPT)

**Please print legibly. Submit completed form to the MBA Program Office (Dempsey 334).
Note: CPT authorization is required for every quarter in which you work.**

Student Information:

Last Name:	Date:
First Name:	Student ID #
UW email address:	

Internship Information

Position Title: _____ Company: _____

Company address: _____

City _____ State _____ Zip _____

Internship start date: _____ Internship end date: _____

How many hours will you work per week? _____ Intended graduation date: _____

Are you requesting this CPT to fulfill your required summer quarter internship or project requirement? ___Yes ___ No If yes, you are not required to register for a BA 560 credit for your work to satisfy your summer internship requirement.

BA 560 Cooperative Education in Business (1 credit): Enrollment in BA 560 is **required** of all international students on a visa pursuing work in the US **beyond their required summer internship or project.**

Students must register for BA 560 in the quarter(s) in which the work occurs. BA 560 does not satisfy an elective requirement.

If your internship stretches into Autumn quarter or, if you do an additional work for another employer during the summer, you need to request CPT authorization and register for a credit/quarter of BA 560.

Quarter(s) in which you will register for BA 560: _____

For Office Use Only:

BA 560 SLN: _____ ADD CODE: _____

Date Received: _____ Date Registration Info Sent to Student: _____ Initialed by _____