

**STUDENT EXCHANGE
PROGRAM**

Fact Sheet “2017-2018”



SCHOOL AND
GRADUATE SCHOOL OF
BUSINESS ADMINISTRATION

Kobe University



Name of University	School and Graduate School of Business Administration, Kobe University
Website	http://www.kobe-u.ac.jp/en/
Address	2-1 Rokkodai Nada Kobe Hyogo Japan 657-8501
Fax	+81-78-803-7294

Contact Persons	Functions	Contact Data
Masatoshi NAKAI	Associate Professor Coordinator of International Affairs	nakai@b.kobe-u.ac.jp Tel: +81-78-803-6973
Yukihiro NISHIMURA	Associate Professor Coordinator of International Affairs	nishimura-y@b.kobe-u.ac.jp Tel: +81-78-803-6923
Maki SETOGUCHI	Administrative Assistant (Incoming and Outgoing students)	bkyomu@b.kobe-u.ac.jp Tel: +81-78-803-7260

Schedule

	Spring Semester(April, 2017 -)	Fall Semester(October, 2017-)
Application Deadlines	November 30, 2016	May 31, 2017
Orientation Session	Early April, 2017	Early October, 2017
Beginning of Classes	April 1, 2017	October 1, 2017
Exam Period	July - August	January - February
Vacation	August - September	December - January February - March

Note: Our School Year begins in April and end in March.

Nomination & Application

Application Documents *Please submit all the requirements include the additional documents by post.	Please submit all the application documents which mentioned in the following link. "Application form and required documents": http://www.kobe-u.ac.jp/en/international-students/prospective/exchange-students.html Other than above, additional requirements are listed below. ■ CV ■ Home University Letter * About "Preferred Faculty or Graduate School", please don't choose any, but write "Business Administration" by hand. *Regarding the financial statements, we accept the bank certificate issued in English or translated to English by university. *The photo size should be exactly followed by the instruction below. http://www.kobe-u.ac.jp/documents/en/international-students/prospective/COE_photo_size.pdf
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Type of Agreement	■ Student Exchange
Number of Seats	2 or 3 per partner university (depending on the agreement)
Level/Courses/Programs offered	■ Undergraduate ■ Graduate
GMAT/TOEFL	■ Not requested

Academic Information

Course Information/Syllabus	■ Course Syllabus is available after the semester started ■ Course choice to be made after the semester started
Course Selection/Procedure	■ English and Japanese
Language of Instruction	
Credits	■ The number of contact hours per credit is 15. Including these contact hours, Students are expected to study 45 hours (workload hours) per credit. We usually offer 2 credits classes for most regular courses. SESAMI courses offer 1 or 2 credits per class.

Visa

Student Visa	■ Compulsory (Please send COE form with your application)
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Life & Accommodation

Approximate Expenses, per month	<ul style="list-style-type: none">■ Accommodation: Check the link below. http://www.kobe-u.ac.jp/en/international-students/current/housing-information-a.html• Kobe University International Residence (Off-Campus) http://www.kobe-u.ac.jp/en/access/accomodations/international-residence.html• Kobe University KOKUI Residence (Off-Campus) http://www.kobe-u.ac.jp/en/access/accomodations/kokui-residence.html• Kobe University Getting to Sumiyoshi Residence/Sumiyoshi International Student House/Women's Residence(Off-Campus) http://www.kobe-u.ac.jp/en/access/accomodations/sumiyoshi-residence.html• Kobe University Hakuo Dormitory/International House (Fukae area) (Off-Campus) http://www.kobe-u.ac.jp/en/access/accomodations/hakuo-dormitory.html■ Food: 20,000-40,000 yen■ Miscellaneous
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National health insurance	■ All students will have to subscribe to the COMPULSORY National health Insurance upon their arrival at Kobe University which will cover 70% of the cost when they go to hospital in Japan. (With exceptions)
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Arrival Information Pick-up Assistance	■ A graduate student will be assigned to each exchange student as a tutor during his or her stay in Kobe, who will pick him or her up at the bus terminal "Kobe Sannomiya". Tutor will extend assistance whenever needed.
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Student Service

Campus Facilities	Free Internet access rooms Free copy service (up to 250 copies per semester) Library Language Center: Japanese Language Courses are available. http://www.kisc.kobe-u.ac.jp/english/i_topics.html Cafeteria
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Summer Programmes	None
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Last update: September 13, 2016